COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
 Topic (one sentence description of the decision being sought) Who will take decision Give date or period within which decision is to be taken Directorate contact (include e-mail and telephone) 	 (5) Principal Groups/Organisations to be consulted before decision is made (6) Method of consultation (external only [if applicable]) 	 (7) Name of person(s) to whom representations can be made (e-mail/telephone) (8) When should they be made by (closing date) 	(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision (10) Is this information unrestricted or exempt? (11) Date first entered in Notice
KEY 38/21/22	(5) Portfolio Holder for Community	(7) Rob Reid-Easton,	(9) Cabinet report and Location Plan
(1) Disposal of 26 Victoria Road, Deal	and Corporate Property (6) Not applicable.	Property Services - 01304 872257; robert.reid- easton@dover.gov.uk	(10) Restricted
(2) Cabinet			(11) 4 February 2022
(3) 7 March 2022		(8) 10 February 2022	
(4) Rob Reid-Easton Property Services 01304 872257 robert.reid-easton@dover.gov.uk			

Brief Details of Item:

(Please provide information about the contents of this item and the reason for decision.)

The report seeks Cabinet's approval to dispose of 26 Victoria Road, Deal and to delegate the negotiations for the disposal to the Strategic Director (Operations and Commercial), in consultation with the Portfolio Holder for Community and Corporate Property. This is a key decision as the disposal is likely to be in excess of £200,000.

Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

7 March 2022 as the property will have been marketed by the agents and this decision will provide governance.